

COMMISSIONE CANTONALE PER LA FORMAZIONE NEL COMMERCIO

Sessione **ESAMI 2016**

Sezione **IMPIEGATI DI COMMERCIO
PROFILO E/AFC+**

Materia **INGLESE**

Serie **1**

Luogo

data

candidato numero

cognome

nome

tempo accordato per l'esame
numero massimo di punti
mezzi ausiliari

150 minuti

100 punti

**dizionario bilingue per la parte di
comprensione alla lettura e per la
composizione scritta**

valutazione: *punti*

perito

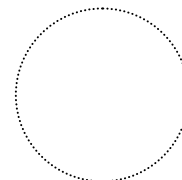
perito

*I Cantoni detengono il diritto d'uso degli esami ai fini scolastici.
Il testo d'esame non va utilizzato nelle classi fino al 30.06.2017
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Esami di AFC+ Sessione 2016

Inglese



Timbro della scuola

Istituto scolastico: Centro professionale commerciale

Nome e cognome: **Classe:**

Durata dell'esame: 150 minuti

Disposizioni generali:

- a) Scrivere il nome su ogni foglio
- b) Scrivere con penna o stilo
- c) Riconsegnare tutto il materiale
- d) Trascrivere a penna, dove richiesto, le risposte sugli **Answer sheets**. Faranno testo **unicamente queste risposte**.

Livello dell'esame (per la seconda e la terza lingua):

B1 (riferimento: Portfolio europeo delle lingue)

Punteggi e nota:

| | |
|--|------------------|
| Comprensione all'ascolto (30 minuti/ nessun mezzo ausiliare) |/ 25 |
| Use of English (15 minuti/ nessun mezzo ausiliare) |/ 15 |
| Comprensione alla lettura (55 minuti dizionario mono-/bilingue cartaceo) |/ 35 |
| Espressione scritta (50 minuti; dizionario mono-/bilingue cartaceo) |/ 25 |
| Totale (Pass level 55%) |/100 |

NOTA ESAME SCRITTO: _____

NOTA ESAME ORALE: _____

NOTA ESAME INGLESE: _____

Firma docente responsabile:

Firma esperto/a:

Tabella per la conversione punti in nota esame scritto (suff. 55%)

| | | | | | | | | | | |
|-----|------|-------|-------|-------|-------|-------|-------|-------|-------|--------|
| 1 | 1.5 | 2.0 | 2.5 | 3.0 | 3.5 | 4.0 | 4.5 | 5.0 | 5.5 | 6.0 |
| 0-4 | 5-14 | 15-24 | 25-34 | 35-44 | 45-54 | 55-64 | 65-74 | 75-84 | 85-94 | 95-100 |

Luogo e data dell'esame:



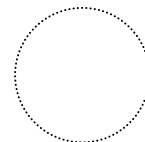
Nome e cognome:.....

Classe:

Listening comprehension

Time limit: 30 minutes
Dictionary: not allowed

Total points:... / 25



PART 1 (0.5x8 = 4 pts)

- You will hear a conversation between Nathan Donald and Lydia Mason about a research project they are working on.
- For questions (1-8), fill in the gaps with the missing information using words, numbers or letters.
- You will hear the recording **twice**.

MARKET RESEARCH VACANCIES

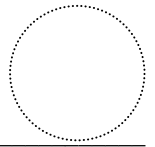
- Number of vacancies?** (0) 6
- Contract duration?** (1)
- Basic work hours per week?** (2)
- Overtime hours?** (3) about
- Salary?** (4)Euros plus bonus
- Start date?** (5)
- Contact:** (6-7)
- Extension number** (8)

...../ 4 pts

PART 2 (1x10 = 10 pts)

- You will hear an interview with Matteo Rossini about the clothing industry in Italy.
 - Read the statements (1-10) and decide whether they are true (T) or false (F).
 - You will hear the conversation **twice**.
1. The Italian clothing industry has changed a lot over the last decade or so.
 2. Between the 1960's and 1990's, the Italian clothing industry was based mainly on large companies.
 3. In the same period this kind of industry focused only on textiles and footwear.
 4. Today Italian industrial production is the same as it used to be in the past.
 5. According to Mr Rossini, nowadays it is easier to compete against companies located in China.
 6. The crisis in the export sector has had some positive consequences and only a few failures.
 7. Marco Boglione, owner of BasicNet, decreased production in Italy by using the Chinese manufacturing industry.
 8. The company MCT went bankrupt because manufacturing was too expensive.
 9. Mr Boglione never worked for MCT.
 10. Soccer fans had no problems buying expensive shirts made by MCT.

...../ 10 pts



PART 3 (1x8 = 8 pts)

- You will hear a conversation between Paul Spiers, a training manager, and Al Bennet from Visiontec, a company that runs creativity courses for business people.
- For each question (1-8), choose the correct answer **A**, **B** or **C**.
- You will hear the conversation **twice**.

1. Wingnet Electronics wants to run

- A** more traditional training courses.
- B** more adventurous training courses.
- C** training courses only for management.

2. Thanks to the courses, participants start to look at problems

- A** logically.
- B** carefully.
- C** in new ways.

3. At the beginning of the course they

- A** have people make their own badge.
- B** give people a badge with their name on it.
- C** give people a badge to put their name on.

4. Participants are encouraged to

- A** argue loudly when they disagree.
- B** express their opinion in writing.
- C** disagree in a polite way.

5. In the morning, the session ends with

- A** the marketing of a new product.
- B** the building of an object.
- C** finding a different use for an existing object.

6. 'Introduction to creative thinking' lasts

- A** half a day.
- B** one day.
- C** three days.

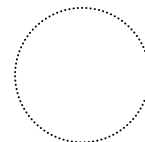
7. According to Mr Bennet, courses should be run

- A** at Visiontec.
- B** at the client's company.
- C** in a conference room in a hotel.

8. The company gives up to

- A** 15 courses a week.
- B** 50 courses a month.
- C** 15 courses a month.

...../ 8 pts



PART 4 (0.5x6 = 3 pts)

- You will hear a radio announcement about a new magazine.
- For questions (1-6) fill in the missing information in the spaces below.
- You will hear the conversation **twice**.

A NEW MAGAZINE

The name of the magazine is (1)

First issue of magazine:

- Healthy recipes using (2)
- A DVD about making (3) for summer

Second issue of magazine:

- Recipes using (4)
- Recipes especially for (5)

Sale price of the first issue: (6) £

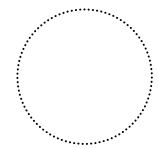
...../ 3 pts

**WRITE ALL YOUR FINAL ANSWERS
ONTO YOUR ANSWER SHEET**

Use of English

Time limit: 15 minutes
Dictionary: not allowed

Total points:... / 15



EXERCISE 1 - Choose the correct word (A, B, C or D) to fill in the spaces. There is only one possible answer. **Write your answer onto the answer sheet.** (10 x 0.5 = 5 pts)

1. Microsoft _____ by Bill Gates.

- A created B was created C has been created D creates

2. Google's _____ creation is Alphabet.

- A latest B last C later D least

3. _____ money did Bill Gates make in 2015?

- A How many B What C How D How much

4. John wants a career _____ Microsoft.

- A in B on C at D for

5. John _____ pass the entrance exams to be accepted at university.

- A has to B should C can D would

6. While John _____ the oral exams, he became very nervous.

- A did B does C is doing D was doing

7. Lessons usually began _____ 9 am _____ every morning.

- A at/ in B at/ --- C from/ in D for/ at

8. John always got anxious _____ exams.

- A about B of C for D because

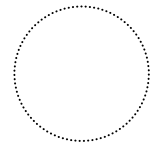
9. John left England _____ university was over and went to the US.

- A although B since C as soon as D while

10. If John _____ a millionaire, he _____ buy a Ferrari.

- A were/ will B am/ will C am/ would D were/ would

...../ 5 pts



EXERCISE 2 - Finish each of the following sentences in such a way that it has a similar meaning to the sentence printed before it. **Write your answer onto the answer sheet.** (5x1 = 5 pts)

1. A friendly bus driver took the participants into town.

The participants _____ into town by a friendly bus driver.

2. This conference room is smaller than the one in Paris.

This conference room is not _____ the one in Paris.

3. 'When does the conference take place?' I asked the receptionist.

I'd like to know when _____ .

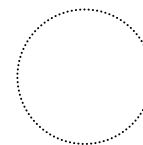
4. Participants aren't allowed to smoke in the conference room.

Participants _____ smoke in the conference room.

5. Participants are interested in knowing more about the new products.

The participants _____ know more about the new products.

...../ 5 pts



EXERCISE 3 - Read the text below. Choose the correct answer (A, B, C or D) to fill in the spaces. There is only one possible answer. **Write your answer onto the answer sheet.** (10 x 0.5 = 5 pts)

Like (1) _____ people, I've had my camera for as long as I can (2) _____. I have always enjoyed (3) _____ pictures of family and friends and places I've been (4) _____.

Then I noticed that most of the photographs I was so proud of were, in fact, all very (5) _____ to each other. They all showed groups of (6) _____ standing (7) _____ a famous building. You couldn't make out their faces clearly.

So I realized that I could (8) _____ the photos considerably to make them better. Instead of just taking the same old motives, I started photographing trees, animals, people I didn't (9) _____. This soon (10) _____ a real difference to the quality of my photographs as I began to concentrate on getting the best picture possible. I am pleased with the results I have achieved in such a short time.

- | | | | | |
|-----|-----------|----------|-------------|------------|
| 1) | A much | B more | C few | D many |
| 2) | A rethink | B remind | C record | D remember |
| 3) | A having | B taking | C making | D doing |
| 4) | A through | B to | C at | D in |
| 5) | A similar | B like | C alike | D close |
| 6) | A person | B men | C creatures | D people |
| 7) | A by | B at | C on | D in |
| 8) | A better | B create | C improve | D develop |
| 9) | A see | B known | C knew | D know |
| 10) | A did | B had | C made | D effected |

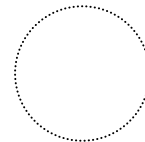
...../ 5 pts

**WRITE ALL YOUR FINAL ANSWERS ONTO YOUR
ANSWER SHEET**

Reading comprehension

Time limit: 55 minutes
Dictionary: allowed

Total points: / 35



TEXT 1 – NOTES AND MESSAGES

- Look at the notes and messages below.
- What do they mean?
- For questions (1-5), mark the letter **A**, **B** or **C** next to the correct explanation. (5x1= 5 pts)

1.

Treasy's Office Support
A wide range of small
business services
provided by a workforce
with combined experience
of over 50 years.

- A** Treasy's hopes to become partners with a more experienced organisation.
- B** Treasy's is combining with other small businesses to offer a variety of office services.
- C** Treasy's provides the services of skilled personnel to small companies.

2.

TO ALL STAFF:
The maintenance engineer
is coming on Wednesday to
carry out routine servicing
– please inform me in
advance of any equipment
faults.
Mr Kirkby

- A** The maintenance engineer was called because of a problem with the equipment.
- B** Mr Kirkby wants to know before Wednesday about problems with the equipment.
- C** Staff should tell the engineer about any equipment problems they have found.

3.

If the goods are not
delivered within two weeks,
we'll have to cancel the
order and obtain the goods
from another supplier.

- A** You must get the goods from another company.
- B** We'll deliver the goods within two weeks.
- C** Deliver the goods on time or we'll contact someone else.

4.

RETAIL NEWS
If trials in autumn are successful,
we intend to launch a
redesigned store look next year.

- A** If we are satisfied with the results of our experiments, stores will be refurbished.
- B** We hope our results will improve this autumn after refurbishing all our stores.
- C** As we are satisfied with our trials, we will refurbish stores in autumn.

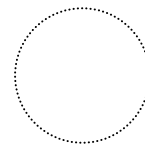
5.

To all staff
We will now pay travel expenses
as part of monthly pay cheques
and not as separate petty cash
amounts.
Accounts

Staff will now receive travel expenses

- A** every month from petty cash.
- B** together with their salaries.
- C** as a separate cheque.

..... / 5 pts



TEXT 2 – BUSINESS ARTICLES

- Look at the notice below. It shows a list of articles in a business magazine.
- For each question (1-6), decide which article (A-H) would be most suitable for each person.
- There are extra contents you will **not** need to use. (6x1= 6 pts)

| | | |
|---|--|--|
| A) <i>Bank charges on currency exchange: are you getting the best deal?</i> | B) <i>Career ladder: executive employment opportunities</i> | C) <i>Branding: re-inventing your product</i> |
| D) <i>Setting up staff retirement schemes</i> | E) <i>Which policy can best protect your premises against damage or theft?</i> | F) <i>Getting out of the red: reducing overheads</i> |
| G) <i>Transport issues: how they affect your business</i> | H) <i>Exporting your brand – how to achieve this</i> | |

1. Jack Smith owns a successful company and would like to sell some product lines to overseas markets.

Answer:

2. Mark Friedman, senior manager, has to pay off some debts and reduce costs at executive employment agency.

Answer:

3. Steve Brighton is looking for useful information about insurance deal to cover company property.

Answer:

4. Anne Thomson, Head of Human Resources, is in charge of organizing pensions for part-time employees of her company.

Answer:

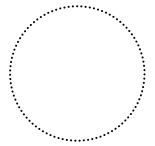
5. Mr Kerridge, owner of an insurance company, would like to change his company's image to attract new customers in the domestic market.

Answer:

6. Serena Willis would like to change company and is looking for a new job.

Answer:

..... / 6 pts



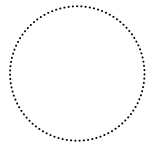
TEXT 3 – MAKING THE MOST OF YOUR YEAR OUT

You are going to read a short text about a girl, who spent a year abroad before beginning university. (14x1= 14 pts)

Read the following statements (1-14) and decide whether they are true (T) or false (F).

1. The writer took a year off to relax before starting university. **Answer:**
2. The writer used a different travel company for each country visited. **Answer:**
3. The writer considers the first trip to Kenya to have more educational value than the second one. **Answer:**
4. Both the writer's friend and dad had nice photos of Kenya. **Answer:**
5. During the stay in Kenya, the writer had no spare time. **Answer:**
6. The April trip lasted a month and a half. **Answer:**
7. The money the writer earned working full time in retail was not enough for the gap year. **Answer:**
8. The writer would have enjoyed travelling more together with his/her Facebook friends. ... **Answer:**
9. Travel-related immunization costs are irrelevant for gap year students. **Answer:**
10. *The Leap* turned out to be a reliable and caring company during the whole trip. **Answer:**
11. Most of the group had the same age as the writer. **Answer:**
12. Travelling to Kenya nowadays is still safe for gap year students. **Answer:**
13. The gap year experience was of great help mainly for the writer's personal growth but not only. **Answer:**
14. According to the writer, what really matters when taking a year off is an open and curious attitude. **Answer:**

...../ 14 pts



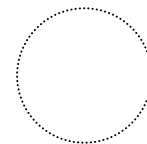
TEXT 4 – HOLIDAY OFFERS

You are going to read 8 short advertisements (**A-H**) about holiday resorts.
The people below (**1-5**) all want to go on holiday.
Decide which holiday (**A-H**) would be the most suitable for each person.
There are three advertisements that you do **not** need to use. (5x2= 10 pts)

1.
Susan is from Canada. She would like to spend her two-week holiday either in Europe or in America. She wants to see as much as possible. She is alone and would be happy to join a group of other people. **Answer:**
2.
Gary works very hard as a clerk in a bank. He is planning a quiet holiday with his wife and two children, who are two and four years old. His wife is keen on water sports but Gary prefers just lying in the sun with a good book. **Answer:**
3.
Bob is a university student and has little free time. Going on holiday is a good chance for him to participate in his favourite sport. He also likes meeting new young people and going out in the evenings. **Answer:**
4.
Catherine is an actress. She doesn't earn much so she has to be careful with money. She loves active holidays but doesn't like being organised by other people. On holiday she always tries to see other actors/actresses at work if she can. **Answer:**
5.
Fiona teaches history and she is very busy. She likes educational holidays. If possible, she would like to do something that might help her to earn a little more money. She doesn't like sports very much. **Answer:**

...../ 10 pts

**NOW WRITE ALL YOUR FINAL ANSWERS
ONTO YOUR ANSWER SHEET**



TEXT 3 – MAKING THE MOST OF YOUR YEAR OUT

After a hard year of studying and A-Level exams, I decided what I needed more than anything else, was a rest from education. University had always been part of my plan, but it could wait. As one of the younger students in my year I still didn't feel ready to pack my bags, move out and start tackling the world on my own. There was some more growing up to be done and places to see. A 'Gap Year' seemed the perfect solution. I applied for deferred entry at my chosen university and began planning my adventure.

Working for part of the year and travelling for the rest felt like a good way to challenge myself and start gaining the independence I would need for university. Over the year I journeyed to four countries via two different travel companies. On my first trip I taught and built classrooms in Kenya, thanks to a company called *The Leap*. My second trip involved a group tour around South East Asia. Both trips were very different but equally as memorable. However, volunteer work is a unique and life-changing experience that I think everyone should try at least once.

A friend of mine had always talked about what a fantastic time she had had in Kenya and her photos looked incredible, so I started searching online for projects there. My Dad knew of a company that was local to us, *The Leap*, so I had a look at their website. It suggested a very friendly, personal approach [...]. They also had the perfect trip option for me, 6 to 12 weeks in Kenya. It would involve teaching, building a classroom, working in an elephant sanctuary and the weekends would be free for travel. There would also be the opportunity to go on safari. After exchanging e-mails with *The Leap* for a while, my mind was made up. The e-mails were always very helpful and friendly. I was sold! So I booked onto the April trip for 6 weeks.

To get together the money together for my trip, I had to get a job. I worked full-time in retail for three months before it went into administration. With the money problems and not much experience under my belt, I found it very difficult to get another interview, let alone another job! Luckily I had money saved for me by my grandparents. At eighteen I was allowed to use it and I decided I would spend it all on my year out. I was very lucky that this money was available to me. I would say to anyone that it is so important to get some money together before you plan any travelling! This helps you narrow down what your options are and where you can go.

Obviously, the more money you have the more trips you can go on. So I would recommend saving up for at least a year before you travel, unlike I did. I would have loved to go on one more trip or spent longer in Africa. I was very jealous looking at pictures on Facebook of school friends who had travelled for a lot longer than me, and to lots of different places. But I didn't get myself organized early enough and was naïve in thinking it would be quick and easy to get a job! It's good to learn from your mistakes and I think I made the most of the money I did have.

The cost of vaccines is also something you will need to consider and plan for accordingly. With many injections, timing is crucial if they are to protect you while you are away. Malaria tablets are something you will also have to budget for as the prices can be quite a shock! Your local GP (= doctor) should be able to recommend a travel nurse or provide the medication.

During the trip, I really enjoyed the good feeling you got from the volunteer work. It was tough, but was great to see some results. The personal approach of the company meant you felt very safe and well cared for in a strange and new country. It was stressful but also exciting to go completely alone and meet new people. The rest of the group were all people my age, which meant we had lots in common and could make really close friends. I made some fantastic friends that I hope I'll always stay in touch with.

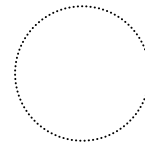


I learnt a lot about myself from living so closely with people and a lot about how to approach life. I would strongly recommend *The Leap* to anyone and I would love to go on another trip with the company sometime in the future! I also feel very privileged to have travelled to Kenya when it was still safe for tourists and volunteers, before the *Foreign Office* put a travel warning on the area! My trip was unforgettable and has made me determined to travel as much as I can during my life.

Helping to promote gap years at my old school and others in the area since being back in the UK has helped improve my CV, and I have been able to secure a job in PR (=Public Relations) straight out of university. I don't think I would have been able to do this without the confidence and conviction my gap gave me. Nor do I think I would have such a thirst to see as much of the world as I can.

When thinking about taking a year out, I would simply suggest you research and prepare thoroughly, save up as much money as you can, starting as early as possible and travel to as many places as you can. Make the best of any trip you organize by having a positive attitude and "leaping" on every opportunity that comes your way!

Taken and adapted from: <http://www.yearoutgroup.org/stories/region/africa/making-the-most-of-your-year-out-chloe-s-story/>



TEXT 4 – HOLIDAY OFFERS

A) SKIING IN SWITZERLAND

Spend two weeks skiing in the Swiss mountains. There are two slopes to suit every level of skier from beginner to expert. Stay in comfortable hotel with an excellent restaurant and enjoy great nightlife in this international resort.

B) RELAXING HOLIDAYS

We believe that holiday are the time for busy people to relax and enjoy quality time with their family and friends. Try one of our beach cottages, which are fully equipped and very comfortable with amazing views over the beautiful bay, sandy beaches and pine forests.

C) STUDY HOLIDAYS

Our holidays are for people who like to spend their holidays learning something new. Many people return to do another one of our creative writing courses. They take place in a lovely country house and are taught by successful authors. This could be the start of a rewarding new career.

D) WALKING HOLIDAYS

On our walking holidays you do not need to carry your things with you. We transport your luggage from hotel to hotel and you simply enjoy the beautiful countryside! We suggest alternative routes each day so that you can have an energetic or a more relaxing walk.

E) SAILING HOLIDAYS

You will enjoy our sailing holidays whether you are an experienced sailor or have never been on a boat before. You can learn how to sail with our qualified instructors or you can simply use our boats and our equipment to help you plan your own voyages.

F) CITY HOLIDAYS

You can't beat a holiday in New York. There are hotels to suit all tastes and budgets. There are so many theatres, restaurants, exhibitions and shops to enjoy. You can choose from a wide range of excursions on offer or you can explore the city on your own.

G) FRENCH COOKING HOLIDAYS

The best way for busy people to relax is not just lie in the sun but to learn something completely different. Why not do this on our French cooking holidays? Spend your mornings in the kitchen and evenings eating dinner with the other students. Afternoons are for free time.

H) EUROPEAN TOURS

Spend a fortnight seeing the sights of eight countries in Europe without worrying about the driving. Our coach tours take you to the most splendid cities of Europe. You will have to stay in first class hotels and have qualified guides to tell you about all the places that you visit.

Taken and adapted from : Pet, Practice tests, by Black Cat, March 2003

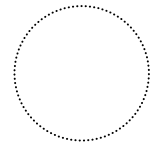
**WRITE ALL YOUR FINAL ANSWERS
ONTO YOUR ANSWER SHEET**

Writing

Time limit: 50 minutes

Dictionary: allowed

Total points:... / 25



Compito A (obbligatorio)

Situazione

Lavori presso *GlobalService*, un'azienda che fa molti affari con l'estero. Avete appena assunto tre nuovi rappresentanti che hanno solo conoscenze scolastiche dell'inglese.

Il signor Rossi, il tuo superiore, decide di organizzare loro un corso di inglese commerciale della durata di sei mesi.

Compito

Il signor Rossi ti incarica di occuparti degli aspetti organizzativi del corso. Decidi perciò di contattare via mail il prof. Peter Morrison, con il quale avevate già collaborato in passato.

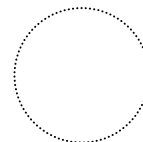
Nella tua mail:

- spiega al prof. Morrison il motivo per cui lo stai contattando;
- gli chiedi se è disponibile a tenere il corso di inglese commerciale (sei mesi, il martedì pomeriggio dalle 16:30 alle 18:30);
- ti informi sul suo compenso orario.

Inizia e concludi la mail come si conviene. Scrivi **50-60** parole.

| |
|---|
| To: Peter Morrison |
| From: GlobalService |
| Subject: |
| |





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Valutazione compito A:

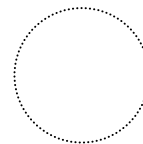
| Punti | Comunicazione completa delle informazioni |
|-------|---|
| 3 | La produzione scritta contiene tutti i punti da trattare. |
| 2 | Nella produzione scritta manca un punto. |
| 1 | Nella produzione scritta mancano due punti. |
| 0 | Nella produzione scritta mancano più di due punti. |

| Punti | Comprensibilità della produzione scritta (Fluency) |
|-------|---|
| 3 | La produzione scritta risulta comprensibile grazie ad una formulazione chiara e corretta. |
| 2 | La formulazione risulta talvolta poco chiara e ciò crea alcuni problemi di comprensione. |
| 1 | La formulazione risulta spesso poco chiara e ciò crea diversi problemi di comprensione. |
| 0 | La produzione scritta risulta incomprensibile. |

| Punti | Correttezza (Accuracy) Strutture di base elencate nei programmi scolastici 1° - 3° anno |
|-------|---|
| 4 | La produzione scritta presenta solo alcuni errori grammaticali e/o sintattici che non compromettono la comprensione del messaggio. |
| 3 | La produzione scritta contiene frequenti errori grammaticali e/o sintattici che però non compromettono la comprensione del messaggio. |
| 2 | La produzione scritta presenta errori grammaticali e/o sintattici che possono compromettere la comprensione del messaggio. |
| 1 | La produzione scritta presenta errori grammaticali e/o sintattici che ostacolano la comprensione del messaggio. |
| 0 | La produzione scritta risulta incomprensibile. |

..... /10 pts





Compito B (obbligatorio)

Situazione

Hai terminato il tuo apprendistato quale impiegato/a di commercio e prima di cercare un posto di lavoro, decidi di fare un'esperienza di volontariato all'estero.

Un giorno, navigando in internet, ti imbatti nel sito "www.gapyear.com" e leggi il seguente annuncio:

**Se vuoi fare un'esperienza indimenticabile,
ad un "gap year" devi partecipare!**

Eccoti alcune proposte per il prossimo autunno:

- soggiorno in un parco naturale in Sud Africa aiutando i ranger nel progetto "Save the elephants";
- soggiorno in una città in Argentina aiutando gli insegnanti di una scuola elementare ad organizzare attività sportive e del tempo libero per gli allievi;
- soggiorno in una città tedesca lavorando in un'azienda come impiegato di commercio.

Se sei interessato/a alle nostre proposte, contattaci e ti daremo tutte le informazioni necessarie.

Decidi di contattarli.

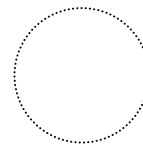
Compito

Nella tua lettera:

- fornisci una tua breve presentazione (nome, età, stato civile, nazionalità, hobby e interessi, formazione scolastico ed eventuali esperienze professionali);
- descrivi le tue competenze personali/professionali;
- motivi la scelta del progetto al quale ti piacerebbe partecipare;
- richiedi maggiori informazioni sulla durata del progetto, sull'alloggio e sul costo;
- siccome sei interessato/a ad imparare la lingua locale, chiedi se è possibile frequentare un corso di lingua.

Inizia e concludi la lettera come si conviene. Scrivi **120-140** parole.





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Valutazione compito B

| Punti | Comunicazione completa delle informazioni |
|-------|---|
| 4 | La produzione scritta contiene tutti i punti da trattare. |
| 3 | Nella produzione scritta manca un punto. |
| 2 | Nella produzione scritta mancano due punti. |
| 1 | Nella produzione scritta mancano tre punti. |
| 0 | Nella produzione scritta mancano più di tre punti. |

| Punti | Comprensibilità della produzione scritta |
|-------|---|
| 4 | La produzione scritta risulta comprensibile grazie ad una formulazione chiara e corretta. |
| 3 | Un punto non è comprensibile. |
| 2 | Due punti non sono comprensibili. |
| 1 | Tre punti non sono comprensibili. |
| 0 | Più di tre punti non sono comprensibili. |

| Punti | Correttezza (Accuracy) Strutture di base elencate nei programmi scolastici 1° - 3° anno |
|-------|--|
| 3 | La produzione scritta presenta alcuni errori grammaticali e/o sintattici che però non compromettono la comprensione del messaggio. |
| 2 | La produzione scritta presenta errori grammaticali e/o sintattici che a tratti rendono difficile la comprensione del messaggio. |
| 1 | La produzione scritta presenta frequenti errori grammaticali e/o sintattici che possono compromettere la comprensione del messaggio. |
| 0 | La produzione scritta risulta incomprensibile. |

| Punti | Lessico |
|-------|--|
| 4 | Il vocabolario generico e specialistico è adeguato e consente di svolgere i compiti assegnati con relativa facilità. |
| 3 | Il vocabolario permette di risolvere i compiti assegnati, anche se con qualche difficoltà. |
| 2 | Il vocabolario è limitato e permette di risolvere solo una parte dei compiti assegnati. |
| 1 | Il vocabolario è molto limitato e rende molto difficile risolvere i compiti assegnati. |
| 0 | Il vocabolario non permette di risolvere i compiti assegnati. |

..... /15 points